
Report To: Inverclyde Integration Joint Board **Date:** 11 September 2018

Report By: Louise Long
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Inverclyde Health & Social Care Partnership **Report No:** IJB/48/2018/AS

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Subject: Upgrade **UPGRADE REQUIREMENTS OF THE JOINT EQUIPMENT STORE**

1.0 PURPOSE

- 1.1 The purpose of this report is to inform the IJB of the requirement to upgrade the decontamination of areas of the Joint Equipment Loan Store to conform to best practice and health and safety requirements.

2.0 SUMMARY

- 2.1 The current design of the Joint Equipment Store is not fit for purpose to comply with decontamination best practice giving rise to the requirement to upgrade the cleaning area to ensure that soiled equipment is not received into the warehouse without being cleaned. There requires to be a separate area within the Store for soiled equipment awaiting cleaning, a cleaning and drying area and a servicing area separate from the main warehouse area where cleaned equipment is stored awaiting issue.
- 2.2 The service has been scoping out the minimum requirements to comply with the recommendations and working with property services to design and cost the works required. The building works and decant of the service decontamination costs are estimated at £70,000 and will take in the region of 6 weeks to complete. Property Services are also scoping out the costs around the roof repair/replacement, as works will be done in tandem; there is a requirement to decant from the building for 2-3 months. There are several potential options to ensure that the service remains operational during this period. The identification of a suitable base is required to cover this timeframe.
- 2.3 The wider Independent Living Service is no longer being considered as part of the cohort of staff for the new Health Centre. Optimally the store and service would be situated together or in close proximity. The service will be delivered on this site for the medium term (3/4 years) giving rise for the need for works.

3.0 RECOMMENDATIONS

- 3.1 That approval be given to funding for the decontamination works required at the Joint Equipment Store.

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Corporate Director (Chief Officer)
Inverclyde HSCP

4.0 BACKGROUND

4.1 Joint Equipment Loan Service

The store loans equipment to support people in Inverclyde who have frailty and/or disability in order to allow them to live safely and as independently as possible within their own homes. It also supplies equipment to support carers to provide safe systems of care.

4.2 Service Activity

In the financial year 2016 -17, the service responded to over 4,000 requests for equipment loan to Inverclyde residents with around 7,000 pieces of equipment issued.

4.3 Value of Equipment Recycled for Reissue

In 2017/18 the service uplifted and decontaminated and recycled and reissued equipment to the value of just under £740,000. The service has recycled in excess of £3.55 million worth of equipment in the last 5 years.

4.4 Decontamination

Decontamination is the combination of processes used to make a reusable item safe for handling by staff and further use on or by service users in order to reduce the transmission of infectious agents.

4.5 Store facilities

The current facilities within the store design do not allow for a separate door to take clean equipment out of stores and bring soiled equipment in. There is a very small cleaning area, with no drying area or servicing area incorporated. Soiled equipment although stored separately from clean equipment within the large warehouse is still stored in the same open area with clean equipment. The facilities for the staff cleaning are cramped with no facilities to hose equipment down. Soiled mattresses are bagged and stored within the main store area waiting uplifting from specialist cleaning company.

4.6 Upgrade Requirements to meet Health and Safety

In order to comply with Health and Safety at work and infection control recommendations the service has been scoping solutions within the current store to rectify the limitations of the current store layout. A process is required that ensures beginning to end procedures for soiled equipment being received by the service, cleaned dried, serviced recorded for issue before being moved the separate "clean" area of the warehouse. The following works require to be carried out to ensure that the store decontamination purposes are fit for purpose:

- Opening up of an external door (currently not used)
- Removal of a toilet and cupboard
- Redesign of layout of store to give a sealed cleaning area with drained floor hose system and deep sinks as well as draining boards
- Ventilation
- Storage of cleaning materials
- Area for washer dryer

4.7 Independent Living Services Accommodation/Roof Repairs

The wider Independent Living Service is no longer being considered as part of the cohort of staff for the new Health Centre. Optimally in the future the store and service would be situated together or in close proximity. The service will continue to be

delivered on this site for the medium term (3-4 years) giving rise for the need for works to the store roof. Property Services are scoping the costs associated with replacing the roof as part of the property upgrade. The roof replacement works are currently being costed as part of the capital improvements to Council buildings.

4.8 Costings and disruption to the service

The service has been scoping out the minimum requirements to comply with the decontamination recommendations and working with Property Services to design and cost the works required. The building works are estimated at £65,000 and will take in the region of 6 weeks to complete. Discussions are underway around the works being completed in correlation to minimise the disruption to the service. This would require vacation on the store site and a decant to another site while the full works are being carried out (estimate 8-12 weeks). Several potential sites are under consideration to decant the service during this period.

5.0 IMPLICATIONS

5.1 FINANCE

The service has visited several other equipment stores to scope out requirements and has been working with the Property Service colleagues to scope out the resources required to upgrade the facilities. The costing of the proposed work is £65,000. There is likely to be costs associated with the decant - estimate £5,000

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A	<i>Transformation Fund</i>		70,000		<i>From Transformation Fund</i>

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From	Other Comments
N/A					

LEGAL

5.2 There are no legal implications arising from this report.

HUMAN RESOURCES

5.3 There are no specific human resources implications arising from this report.

EQUALITIES

5.4 Has an Equality Impact Assessment been carried out?

	YES
	NO – This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

5.4.2 How does this report address our Equality Outcomes?

Equalities Outcome	Implications
People, including individuals from the above protected characteristic groups, can access HSCP services.	None
Discrimination faced by people covered by the protected characteristics across HSCP services is reduced if not eliminated.	None
People with protected characteristics feel safe within their communities.	None
People with protected characteristics feel included in the planning and developing of services.	None
HSCP staff understand the needs of people with different protected characteristic and promote diversity in the work that they do.	None
Opportunities to support Learning Disability service users experiencing gender based violence are maximised.	None
Positive attitudes towards the resettled refugee community in Inverclyde are promoted.	None

CLINICAL OR CARE GOVERNANCE IMPLICATIONS

- 5.5 There is a requirement to upgrade facilities to ensure that they meet standards required for decontamination and infection control in line with Medical Devices Agency (1998) recommendations for Equipment Management and the Medicines and Healthcare products Regulatory Agency (2003), NICE Guidelines, Community Equipment Loan Stores – Guidance on Decontamination DB2003 (06) and the HSE recommendations. They are to be used in addition to the PC Infection Control Policy.

5.6 NATIONAL WELLBEING OUTCOMES

How does this report support delivery of the National Wellbeing Outcomes?

National Wellbeing Outcome	Implications
People are able to look after and improve their own health and wellbeing and live in good health for longer.	None
People, including those with disabilities or long term conditions or who are frail are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community	Equipment provision supports this
People who use health and social care services have positive experiences of those services, and have their dignity respected.	None
Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.	Equipment provision supports this
Health and social care services contribute to reducing health inequalities.	.
People who provide unpaid care are supported to look after their own health and wellbeing, including reducing any negative impact of their caring role on their own health and wellbeing.	Equipment provision supports this

People using health and social care services are safe from harm.	Potential risk health from cross contamination of soiled /clean equipment
People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.	
Resources are used effectively in the provision of health and social care services.	Potential to reduce some outsourcing of decontamination work

6.0 CONSULTATION

6.1 The report has been prepared by the Chief Officer of Inverclyde Health and Social Care Partnership (HSCP) after due consideration with relevant senior officers in the HSCP.

7.0 BACKGROUND PAPERS

7.1 None.